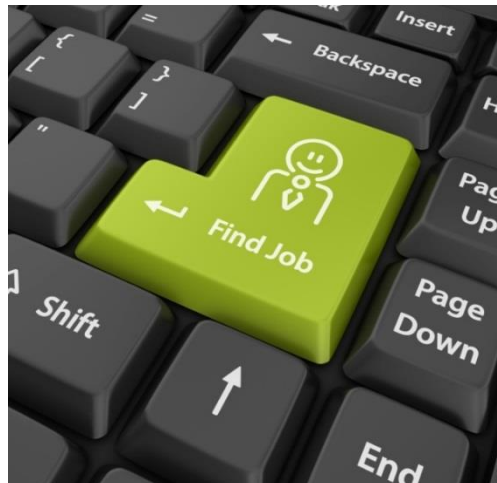


JOB SEARCH WORKSHOP

THE **GILCHRIST CENTER** IS OFFERING A TRAINING PROGRAM FOR NON-NATIVE ENGLISH SPEAKERS *WHO ARE LOOKING FOR EMPLOYMENT.*

- ⇒ Explore the job market and identify future opportunities
- ⇒ Prepare a resume and cover letter
- ⇒ Search for jobs traditionally and on the internet
- ⇒ Complete an application on paper and online
- ⇒ Practice interview skills
- ⇒ Learn how to succeed in the American workplace
- ⇒ Gain skills for job retention



CLASS INFORMATION

Date: Wednesdays,
4/20 - 6/22/2016

Time: 1:30 - 3:30pm
(10 Sessions)

Fee: \$25. Cash or Check only.
The fee is not refundable

TO BE SELECTED YOU MUST:

- ✓ Have high Intermediate/Advanced level of English
- ✓ Be familiar with Microsoft Word
- ✓ Be familiar with Internet/email
- ✓ Have access to a computer

HOW TO APPLY:

Send an email to Judith Johnson at judithheron@gmail.com.

You will then receive an email with detailed information. Early application is strongly recommended. Space is limited!

In case of bad weather or for more information please *call 240 777-4940*